

डाक जीवन बीमा निदेशालय

डाक विभाग, संचार एवं सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार
चाणक्यपुरी डाकघर भवन, नई दिल्ली-११००२१

DIRECTORATE OF POSTAL LIFE INSURANCE

Department of Posts, Ministry of Communications &
Information Technology, Government of India
Chanakyapuri Post Office Complex, New Delhi-110021

पत्रांक
No

दिनांक
Dated

25-4/Clf./12-LI

02.07.2019
02.07.2019

To,

All HOCs
Addl. Dte. General APS, Sena Dak Bhawan
Director RAKNPA
Director PTCs
Director PLI Kolkata

Sub: **Guidelines on sanction of claim amount.**

This is regarding doing away with the requirement of obtaining signature of a witness on system generated sanction memo while disbursing payment towards maturity and other claims.

2. On receipt of suggestions on the above issue from West Bengal Circle, the matter has been examined at PLI Directorate. Presently all payments towards PLI/RPLI maturity and other claim, loan etc are made through cheque or through NEFT. Identity of the insurant or the claimants is verified/established w.r.t proper ID proof.
3. In view of the above, the requirement of obtaining signature of a witness on sanction memo towards all PLI/RPLI payments is dispensed with to ease the process of claim payments with immediate effect. FSI is being asked to modify the sanction memo accordingly.
4. This issue with the approval of competent authority.

(Signature)
Dy. Divisional Manager-I
02/7/19

Copy for information and necessary action to:-

1. ADM (PLI) O/o CPMG, West Bengal Circle, Kolkata-700012. This disposes off point 1 of your office letter no. WB/LI/IHC/Func/IV/2018-19 dated 25.04.19.